

SUBCHAPTER 06U – ELECTROLYSIS FEES AND FORMS

21 NCAC 06U .0101 FEES

- (a) The following fees are payable to the Board for licensure as an electrologist:
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| (1) Application for licensure | \$150.00 |
| (2) Initial licensure | \$125.00 |
| (3) Renewal of licensure | \$125.00 |
- (b) The following fees are payable to the Board for licensure as a laser hair practitioner:
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| (1) Application for licensure | \$125.00 |
| (2) Initial licensure | \$125.00 |
| (3) Renewal of licensure | \$150.00 |
- (c) The following fees are payable to the Board for certification as an instructor:
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| (1) Application for Electrology instructor | \$150.00 |
| (2) Renewal of Electrology instructor | \$125.00 |
| (3) Application for laser hair practitioner instructor | \$150.00 |
| (4) Renewal of laser hair practitioner instructor | \$125.00 |
- (d) The following fees are payable to the Board for certification as a Board approved school:
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| (1) IN STATE SCHOOL | |
| (A) Application for certification as an Electrology school | \$250.00 |
| (B) Renewal of certification as an Electrology school | \$150.00 |
| (C) Application for certification as a laser, light source,
or pulse light treatment school | \$250.00 |
| (D) Renewal of certification for a laser, light source,
or pulse light treatment school | \$150.00 |
| (2) OUT-OF-STATE SCHOOL | |
| (A) Application for certification as an Electrology school | \$400.00 |
| (B) Initial certification as an Electrology school | \$100.00 |
| (C) Renewal of certification for an Electrology school | \$100.00 |
| (D) Application for certification as a laser, light source,
or pulse light treatment school | \$350.00 |
| (E) Initial certification as a laser, light source,
or pulse light treatment school | \$75.00 |
| (F) Renewal of certification as a laser, light source,
or pulse light treatment school | \$100.00 |
- (e) The following other fees are payable to the Board:
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| (1) Electrologist Examination or reexamination | \$125.00 |
| (2) Office inspection or re-inspection | |
| (A) Electrologist – per licensee, for each office site | \$100.00 |
| (B) Laser Hair Practitioner – per licensee, for each office site | \$100.00 |
| (3) License by reciprocity | \$125.00 |
| (4) Late renewal charge | \$50.00 |
| (5) Reinstatement of expired license | \$250.00 |
| (6) Reinstatement of instructor licensure | \$250.00 |
| (7) Reactivation of license | \$150.00 |
| (8) Reactivation of instructor licensure | \$150.00 |
| (9) Duplicate license | \$25.00 |
- (f) All fees shall be paid by check or money order, made payable to "The North Carolina Board of Electrolysis Examiners."
- (g) Renewal fees required for Subparagraphs (a)(3), (b)(3), (c)(2), (c)(4), (e)(2), and (e)(9) of this Rule shall be waived for licensees under this Chapter that are exempt from renewal fees under G.S. 93B-15.

*History Note: Authority G.S. 88A-9; 93B-15;
Temporary Adoption Eff. December 1, 1991 for a period of 62 days to expire on February 1, 1992;
Eff. January 1, 1992;
Temporary Amendment Eff. September 17, 2001;*

Amended Eff. September 1, 2015; October 9, 2010; December 4, 2002;
Readopted Eff. September 1, 2019;
Recodified from 21 NCAC 19 .0201 Eff. January 1, 2023;
Temporary Amendment Eff. June 1, 2023;
Temporary Amendment Exp. Eff. March 11, 2024.

21 NCAC 06U .0102 APPLICATION FOR LICENSURE

- (a) All applicants for licensure as an electrologist shall submit an application on the form provided by the Board (available online at www.ncbee.com), accompanied by proof of being 21 years of age, a passport acceptable photograph (see photo requirements for U.S. passports at <https://travel.state.gov>) taken within the past two years, the required application fee, as set forth in Rule .0101 of this Section, any information required by Paragraphs (b), (c), and (d) of this Rule, and certification of completion from each electrology and laser institution attended with verification of the number of hours completed in theory and clinical training. The Initial Electrolysis License Application may be obtained by contacting the Board or accessing it online at www.ncbee.com.
- (b) All applications for licensure under G.S. 88A-11(2) shall be accompanied by:
- (1) the address of the licensing agency in the other state or jurisdiction;
 - (2) any information such as a license number needed to identify the applicant in correspondence with that agency; and
 - (3) a statement authorizing that agency to certify to the Board that the applicant is currently licensed or certified by the other state or jurisdiction and is in good standing, to inform the Board whether there are any pending complaints about the applicant, and to provide the Board with a copy of the licensing requirements in that state or jurisdiction.
- (c) Proof of age shall be shown by certified copy of a birth certificate. If the applicant cannot obtain a certified copy of the birth certificate, the applicant shall attach an explanation as to why no birth certificate is obtainable and shall submit other proof of age. Other proof of age includes passports, current life insurance policies held for at least one year showing date of birth, entries in family bibles, medical or school records showing date of birth, and marriage licenses showing age.
- (d) Applicants from states that do not license electrologists or applicants from states that require less than 600 hours of certified education shall submit proof of practice as required by G.S. 88A-10(a1) supported by tax records or a copy of a privilege license that documents previous practice of electrolysis prior to date of application.
- (e) All new electrologist applicants shall take and pass both a written and a practical examination except for applicants meeting the requirements of G.S. 88A-11(2).
- (f) In addition to maintaining an active electrologist license from the Board, a laser hair practitioner shall submit:
- (1) proof of completion of a 30-hour laser, light source, or pulsed light treatment certification course approved by the Board that encompasses the laser or light device being used by the laser hair practitioner; and
 - (2) a Supervisory Agreement between the laser hair practitioner and a supervising physician licensed with the North Carolina Medical Board (NCMB) as defined under G.S. Article 1 Chapter 90. The Agreement shall be in accordance with 21 NCAC 06W .0101.
- (g) A copy of the Supervisory Agreement shall be filed with the Board and a copy shall be available in the office of the supervising physician and the laser hair practitioner for inspection by the Board or its agent.
- (h) A new licensee's office(s) shall be inspected prior to commencing business by a designee of the Board.
- (i) The Board shall reject an incomplete or partial application.

History Note: Authority G.S. 88A-6; 88A-9; 88A-10; 88A-11; 88A-11.1; 88A-16; 88A-19; 88A-19.1; 88A-21;
Temporary Adoption Eff. December 1, 1991 for a period of 62 days to expire on February 1, 1992;
Eff. February 1, 1992;
Temporary Amendment Eff. October 13, 1993 for a period of 180 days or until the permanent rule becomes effective, whichever is sooner;
Amended Eff. October 1, 2015; September 1, 2010; February 1, 1994;
Readopted Eff. September 1, 2019;
Recodified from 21 NCAC 19 .0202 Eff. January 1, 2023.

21 NCAC 06U .0103 APPLICATION FOR RENEWAL, REINSTATEMENT, OR REACTIVATION OF ELECTROLYSIS LICENSE

(a) Unless an applicant electrolysis' license expired more than 90 days prior to the filing of an Electrolysis Annual Renewal application, (available online at www.ncbee.com), each applicant for license renewal pursuant to G.S. 88A-12 shall pay the required renewal fee, including the late renewal charge if applicable, and shall provide proof of compliance with 21 NCAC 06Y .0101(a)(1).

(b) An electrologist whose license has been expired for more than 90 days but less than five years may apply for reinstatement by submitting an Electrolysis Reinstatement application (available online at www.ncbee.com), paying the reinstatement fee, and providing proof of competence pursuant to 21 NCAC 06Y .0101(a)(4).

(c) An electrologist who has been on the inactive list for less than five years and desires to be returned to active status shall submit an Electrolysis Reactivation application (available online at www.ncbee.com), pay the reactivation fee, and provide proof of competence pursuant to 21 NCAC 06Y .0101(a)(3).

(d) Proof of compliance with 21 NCAC 06Y .0101 shall be provided by a copy of a certificate of course completion issued by the course provider that identifies the course and includes the date, location, and number of hours taken by the applicant. The Board may request confirmation of the number of hours from the course provider if there are questions regarding the authenticity of the documentation and shall not give credit for hours that the entity does not confirm as hours actually taken by the applicant.

(e) Electrolysis Instructor Certification:

(1) Renewal of Electrolysis Instructor Certification: Unless the applicant's instructor certification expired more than 90 days prior to the filing of an application for renewal, each applicant for instructor certification renewal pursuant to G.S. 88A-18 may apply for renewal by:

(A) submitting an Electrolysis Instructor Renewal application (available online at www.ncbee.com);

(B) paying the renewal fee; and

(C) providing proof of current electrolysis licensure.

(2) Reactivation of Electrolysis Instructor Certification: An instructor whose certification has been expired for more than 90 days but less than 3 years may apply for reactivation of the expired certification by:

(A) submitting an Electrolysis Instructor Reactivation application (available online at www.ncbee.com);

(B) paying the reactivation fee; and

(C) providing proof of competence as described in 21 NCAC 06Y .0101(b)(1).

(3) Reinstatement of Electrolysis Instructor Certification: An instructor whose certification has been expired for three years or more may apply for reinstatement of the certification by:

(A) taking and passing the instructor's examination;

(B) submitting an Electrolysis Instructor Reinstatement application (available online at www.ncbee.com);

(C) paying the reinstatement fee; and

(D) providing proof of competence pursuant to 21 NCAC 06Y .0101(b)(2).

History Note: Authority G.S. 88A-6; 88A-12; 88A-13; 88A-18;
Eff. March 1, 1995;
Amended Eff. October 1, 2015;
Readopted Eff. September 1, 2019;
Recodified from 21 NCAC 19 .0203 Eff. January 1, 2023.

21 NCAC 06U .0104 APPLICATION FOR RENEWAL, REINSTATEMENT, OR REACTIVATION OF LASER HAIR PRACTITIONER LICENSE

(a) Unless an applicant laser hair practitioner's license expired more than 90 days prior to the filing of an application for renewal, each applicant for license renewal pursuant to G.S. 88A-12 shall file a Laser Annual Renewal application (available online at www.ncbee.com), pay the required renewal fee, including the late renewal charge if applicable, and shall provide proof of compliance with 21 NCAC 06Y .0101(a)(2).

(b) A laser hair practitioner who has been on the inactive list for less than five years who desires to be returned to active status, shall apply for reactivation by submitting a Laser Reactivation application (available online at www.ncbee.com), paying the reactivation fee, and providing proof of competence pursuant to 21 NCAC 06Y .0101(a)(3).

(c) A laser hair practitioner whose license has been expired for more than 90 days but less than five years shall apply for reinstatement by submitting a Laser Reinstatement application (available online at www.ncbee.com), paying the reinstatement fee, and providing proof of competence pursuant to 21 NCAC 06Y .0101(a)(4).

(d) Proof of compliance with 21 NCAC 06Y .0101 shall be provided by a copy of a certificate of course completion issued by the entity that offered the program or course, that identifies the course and includes the date, location, and number of hours taken by the applicant. The Board may request confirmation of the number of hours from the course provider if there are questions regarding the authenticity of the documentation and shall not give credit for hours that the entity does not confirm as hours actually taken by the applicant.

(e) Laser Hair Removal Instructor Certification:

(1) Renewal of Laser Hair Removal Instructor Certification: Unless the applicant's instructor certification expired more than 90 days prior to the filing of an application for renewal, each applicant may apply for renewal by:

- (A) submitting a Laser Instructor Renewal application (available online at www.ncbee.com);
- (B) paying the renewal fee; and
- (C) providing proof of current laser hair removal licensure.

(2) Reactivation of Laser Hair Removal Instructor Certification: An instructor whose certification has been expired for less than 3 years but more than 90 days may apply for reactivation of the expired certification by:

- (A) submitting a Laser Instructor Reactivation application (available online at www.ncbee.com);
- (B) paying the reactivation fee; and
- (C) providing proof of competence as described in 21 NCAC 06Y .0101(b)(1).

(3) Reinstatement of Laser Hair Removal Instructor Certification: An instructor whose certification has been expired for three years or more may apply for reinstatement of the certification by:

- (A) submitting a Laser Instructor Reinstatement application (available online at www.ncbee.com);
- (B) paying the reinstatement fee; and
- (C) providing proof of competence pursuant to 21 NCAC 06Y .0101(b)(2).

*History Note: Authority G.S. 88A-6; 88A-12; 88A-13; 88A-14; 88A-18;
Eff. September 1, 2010;
Amended Eff. October 1, 2015;
Readopted Eff. September 1, 2019;
Recodified from 21 NCAC 19 .0204 Eff. January 1, 2023.*

21 NCAC 06U .0105 TEMPORARY LICENSE

(a) An applicant for an electrologist license who is required to take the Board's examination and has complied with Rule .0102 of this Section may request a temporary license. The request may be made with the initial application for an electrologist license or at any time thereafter. The applicant shall submit with the request a written statement by a licensed electrologist or electrology instructor that the applicant will be practicing in this individual's office and that this individual has agreed to supervise the applicant's practice. On receiving a request for a temporary license that complies with this Paragraph, the Board will issue the applicant a temporary license subject to the time limits in Paragraph (b) of this Rule.

(b) A temporary license is valid only during the dates stated in the license. Consistent with G.S. 88A-10.1, a temporary license cannot be valid for more than six months. The Board shall begin issuing temporary licenses no sooner than five months before the date of the next scheduled examination. The Board shall stop issuing temporary licenses 30 days before that examination. All temporary licenses shall expire one month after the date of that examination.

(c) Except as provided in Paragraph (d) of this Rule, a temporary license may not be renewed.

(d) The holder of a temporary license who did not take the examination for which the holder was scheduled may apply to have the temporary license renewed. The applicant shall:

- (1) apply to retake the examination on the next occasion it is offered;
- (2) provide a written recommendation from the applicant's supervisor that the Board renew the applicant's temporary license;

- (3) show to the satisfaction of the Board that the applicant was unable to appear and take the examination for which the applicant was previously scheduled due to causes beyond the applicant's control.

If the Board determines that the applicant has met the requirements of this Paragraph, the Board shall renew the applicant's temporary license. The renewed temporary license shall expire six months after the date it is renewed or 30 days after the date of the next scheduled examination, whichever is shorter, and it may not be renewed again.

(e) The holder of a temporary license shall practice only under the supervision of another licensed electrologist or electrology instructor. As used in this Rule, "supervision of another" means that the other is physically in the same establishment as the holder of the temporary license and that the acts done by the holder of the temporary license are done pursuant to the other's order, control, and approval. The holder of a temporary license shall notify the Board within five business days of any change of supervisor and shall submit to the Board within 10 business days a written statement by the new supervisor that the holder of the temporary license will be practicing in the new supervisor's establishment and that the new supervisor has agreed to supervise his or her practice.

(f) Notwithstanding any other provision of this Rule, the Board shall not issue a temporary license to anyone who has failed the examination for licensure as an electrologist, to anyone who has previously been issued a temporary license, or to anyone whose temporary license was revoked pursuant to G.S. 88A-21.

History Note: Authority G.S. 88A-6; 88A-10.1;
Eff. December 1, 1995;
Recodified from 21 NCAC 19 .0204 Eff. September 1, 2010;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 1, 2018;
Recodified from 21 NCAC 19 .0205 Eff. January 1, 2023.

21 NCAC 06U .0106 STUDENT PERMIT FOR ELECTROLOGY APPRENTICESHIP PROGRAM

History Note: Authority G.S. 86B-65; 93B-14;
Temporary Adoption Eff. June 1, 2023;
Temporary Rule Expired Eff. March 11, 2024.

21 NCAC 06U .0107 MONTHLY REPORTS FOR ELECTROLOGY APPRENTICESHIP PROGRAM

History Note: Authority G.S. 86B-65;
Temporary Adoption Eff. June 1, 2023;
Temporary Rule Expired Eff. March 11, 2024.

21 NCAC 06U .0108 APPLICATION FOR INSTRUCTOR IN ELECTROLOGY APPRENTICESHIP PROGRAM

History Note: Authority G.S. 86B-65;
Temporary Adoption Eff. June 1, 2023;
Temporary Rule Expired Eff. March 11, 2024.

21 NCAC 06U .0109 POST-APPRENTICESHIP APPLICATION FOR LICENSURE

History Note: Authority G.S. 86B-65; 93B-14;
Temporary Adoption Eff. June 1, 2023;
Temporary Rule Expired Eff. March 11, 2024.

21 NCAC 06U .0110 APPLICATION FOR APPROVAL AS AN ELECTROLOGY APPRENTICESHIP PROGRAM

History Note: Authority G.S. 86B-65;
Temporary Adoption Eff. June 1, 2023;
Temporary Rule Expired Eff. March 11, 2024.

